

## **Thetford Emergency Management**

April 26, 2018

Attendance: Chad Martin, Todd Wagner, Robin Pettingell, Mariah Whitcomb, Mary Ellen Parkman, Chad Whitcomb, Don Fifield

Meeting started at 7:03PM

### **UPDATES**

1. After action items from July 2017 storm:
  - Just in Time training delayed due to lack of resources from the State.
  - MOU's--MW has MOU templates as request by DPW, sent via email but will print tonight. CM will get signatures and return to MW other MOU's for groceries, fuel, etc completed
  - Work for pet shelter is ongoing
  - Radios in DPW trucks--\$ put in budget for radios. Test radio was faulty-worked on and off. Higher watt radios from TPD being upgraded to put in trucks. Will take a few years to upgrade all 5 trucks
  - VEM exercise-discussion based can be scheduled. Rich Cogliano from VEM would instruct/facilitate.
  - Summer Camp plan will be discussed this summers as camps open
  - Public Info-VT alert training so VEM/EOC can communicate with residents on hold until Selectboard signs paperwork needed by State. Selectboard has had paperwork since Feb. Mary Ellen reached out during the meeting to Stuart Rogers to inquire and was told it would be reviewed at the next meeting.
  - ICS 402 training-for administration/ higher level officials. 2-2.5 hour class open to DPQW/Town officers. MW will contact Tracy Borst to arrange a time.
  - Communication with Selectboard--on going- Li Shen is new SB representative.

Most of after action plan is completed. Longer term issues are ongoing. State has completed their part.

2. LEOP-completed and sent to Selectboard prior to 4/23/18 meeting. Awaiting a response. LEPC will receive and approve--then to State.

### **MOU's for DPW**

Towle's, Martin's, Pompy Farm and Bogey's Pits needed as well as Kenny Smith, Larry Godfrey, M and L and Ct Valley Trucking.

Do individual towns need a MOU for DPW work discussion. CM felt that he had enough local DPW that would be willing to help in an emergency and Thetford DPW would help other towns without the formality of an MOU.

**Shelter training—**

Mike Kiess and Linda Norman(ARC) want to hold an informal shelter training with surrounding towns invited. Currently, list of 20 shelter volunteers in Thetford. will be held Summer 2018.

**Other Issues:**

CM would like a "reminder checklist" if EOC is open covering his responsibilities and what could be said if people call the highway garage. One will also be created for Town Hall officials.

Phones forwarded from DPW and Town Hall to EOC at TVFD station is ideal. Currently, 4 phone lines available at the Hill Station.

Who should community members call for damages on private property during a major storm? For now, 211 is the number for resources for private property damage.

Info will also go in the EOC binder.

Review phone tree for EOC. No concerns/comments

Meeting ended at 7:45pm.